



**Guidelines
for the Young Achievers Campaign Against Drugs
Grants to Voluntary Organisations.**

Young Achievers Campaign Against Drugs (YACAD) SCHEME – 2021

The Awarding Body shall mean the Human Rights Directorate within the Ministry for Equality, Research and Innovation

The Beneficiary shall mean a registered Voluntary Organisation with the Commission for Voluntary Organisations

The Board shall mean the Selection Board appointed by the Minister for Equality, Research and Innovation to regulate grants to Voluntary Organisations in line with a Young Achievers Campaign against Drugs.

Assessors Board shall mean 1 chair and 2 members from the Selection board, including 1 secretary ex officio from HRD.

A. GENERAL INFORMATION ABOUT NCAD

1. Overview

The **YACAD** Scheme is a funding initiative initiated by the Parliamentary Secretary for Reforms, Citizenship and Simplification of Administrative Processes within the Office of the Prime Minister in 2019, and is extended by the Minister for Equality, Research and Innovation Dr. Owen Bonnici.

The funding scheme is aimed towards voluntary organisations with the aim to support the Government's approach to promote community-based interventions and to prevent the onset of substance abuse and addictions to said substances. The scheme will create awareness among the younger members of our community on the harmful social and health effects of addictive substances and promote the wellbeing of members of the community through their participation in the scheme.

The beneficiaries of this scheme shall be Voluntary Organisations. These will apply for a grant and in return the Human Rights Directorate (HRD) will be given space upon which a

structure for promotional purposes will be installed on their property for duration of **12 months** with an option to review the terms and conditions if a renewal is agreed upon between both parties.

HRD would be granted permission to access the facility owned by the beneficiary and to use the structure as a backdrop for any events or campaigns organised by HRD during the duration of the prescribed Term.

2. Type of funding

The scheme calls for Voluntary Organisations to submit an application for their ad spaces to be rented by the Ministry for Equality, Research and Innovation as part of this initiative with the theme 'Substance and Drug Abuse'. Further information on the conditions of the scheme can be found in Section 9 of these guidelines.

3. Financial allocation

The funds will be administered by the Board appointed by the Minister for Equality, Research and Innovation to regulate grants to Voluntary Organisations in line with a Young Achievers Campaign against Drugs.

4. Application process

E-applications must be submitted via the **Servizzi.gov.mt** between the **19th of October and the 2nd of November 2021**

B. ELIGIBILITY AND AWARD CRITERIA

1. Eligibility

The following entities are eligible to apply for this scheme:

- Voluntary organisations which are sports-related and/or work with or for young people.

By the time of submission of application, the Voluntary Organisation should:

- Provide a service to young people aged between 13 and 30 years of age.
- Be officially registered as a Voluntary Organisation with the Commissioner for Voluntary Organisations and compliant with the Commissioner for Voluntary Organisations as at date of application as per 'Annual Returns and Annual Accounts forms in accordance with Subsidiary Legislation 492.01'.
- Submit only one e-application per centre through which the Voluntary Organisation operates.
- Submit all information required at the point of e-application.

2. Exclusion criteria

- E-applications submitted by organisations who are declared as non-compliant to the 'Annual Returns and Annual Accounts forms in accordance with Subsidiary Legislation 492.01' by the Commissioner for Voluntary Organisations at point of application.
- E-applications which do not contain full information as requested by application and in these Guidelines and Regulations.

3. Award criteria

All applications received will undergo an eligibility check against the eligibility and exclusion criteria.

The e-application which have successfully passed the eligibility and exclusion criteria will be evaluated by an Assessors board appointed by the Minister for Equality, Research and Innovation.

The Assessors board appointed will list and issue the list of projects being granted funding. The Board shall review and evaluate application on a first-come-first served basis. If an applicant VO has provided availability of more than one ad space, the Board reserves the right to accept only one ad space.

Applications shall be considered by the Board after the submission deadline in case funding is available.

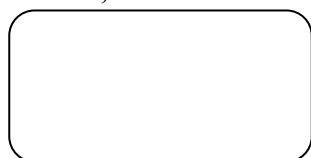
All applicants will be notified of the result via e-mail provided in the e-application.

C. FUNDING RULES

1. Conditions for funding

The VO shall provide an ad space available for a period of 12 months commencing from December 2021. The applicant may apply for any of the ad space sizes below (one or more):

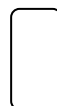
A. Billboard - B. Large Poster - C. Small Poster - D. Small Poster -
€1,500 €1000 €500 (vertical) €500 (horizontal)



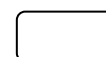
6m width x 3m
height*



2.5m width x 2m
height*



1m width x 2m
height*



2m width x 1m
height*

- A variation of +/- 10% to the stipulated dimensions may ensue.

2. Allocation of funding

The amount of funding allocated to the ad spaces are as follows:

- A. Billboard – €1500
- B. Large poster – €1000
- C. Small poster (vertical) – €500
- D. Small poster (horizontal) – €500

The VO may apply for more than one ad space provided above. The funds allocated to each eligible VO shall not exceed the amount of **€4000 during a period of 12 months**. The Board shall vet every application submitted in due time and reserves the right to accept the rental of one/some/all ad spaces provided in the e-application.

3. Disbursement terms

80% of the funding will be disbursed via bank transfer to the Beneficiary Voluntary Organisation upon signing of the grant agreement. The remaining 20% will be disbursed via bank transfer upon the termination of the grant agreement.

4. Obligations of VO arising out of this funding scheme

During the period of implementation, the Beneficiary VO shall:

- Provide bi-monthly updates to the Board responsible to regulate grants to Voluntary Organisations in line with a Young Achievers Campaign against Drugs within the Ministry for Equality, Research and Innovation, including photographic evidence of the state of the structure installed upon the leased space or at the discretion of the Board;
- Ensure the poster is maintained in a clean state and unobstructed for the whole duration of the lease agreement;
- Report to the Board responsible to regulate grants to Voluntary Organisations in line with a Young Achievers Campaign against Drugs in case any visible damage is sustained to the ad;
- Make the facility accessible for any events organised by the Ministry for Equality, Research and Innovation and the ad space to be used as backdrop during such events;
- Provide logistical support in organising promotional events of the Scheme at the premises of the VO;
- Any other documentation as directed by the Ministry.

5. Documentation to be submitted with e-application via online portal Servizz.Gov.mt

Together with the e-application, the applicant needs to include:

- Voluntary Organisation's registration Certificate;
- A plan of the footprint of the property showing the exact location of the available area and dimension;
- Photos of the space/s being provided;
- Projected visibility per week with details of the target audience and estimate number being reached;
- Any other information requested in the application form.

The ad/s itself shall be provided by the Ministry for Equality, Research and Innovation and no printing, affixing, dismantling and/or maintenance costs shall be incurred by the VO.

6. Signing of the grant agreement

Voluntary Organisations receiving grants through the scheme will be required to sign an agreement with the awarding body. The agreement is drawn up to outline the obligations of the beneficiary and details the financial procedures.

7. Audits and monitoring

All eligible applicants that are approved for award of funding shall be subject to verification by an auditor appointed by the Minister for Equality, Research and Innovation. This may include but not limited to on-site visits. When requested, all to-date documentation needs to be presented.

8. Data protection

Personal data supplied to the Minister Equality, Research and Innovation within the scope of adjudication this scheme is processed, in accordance with Community obligations according to law and in line with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) and any subsequent amendments, by the Minister for Equality, Research and Innovation and by other stakeholders and competent authorities mandated to adjudicate, monitor, execute payments, control and audit the project/contract.

9. Other conditions

- The Term shall commence upon clearance is granted by the Board to transfer the grant via Bank Transfer to an account in the name of the Beneficiary.

- The Transfer shall not be effected until the promotional material and the installation is certified complete by the awarding body.
- Following installation of the Advertising Structures in accordance with the Agreement, HRD shall be authorised to make any necessary alterations, additions and betterments to the promotional material. Such access to the premises and works on location shall be permitted upon agreement with the owner of the property and beneficiary and shall not obstruct or interfere with any other events and/or activity happening on such day.
- The VO shall be obliged to fulfil all the conditions during the term of the agreement.
- The beneficiary shall not display any commercial or other material in the vicinity of the promotional display leased by HRD during the duration of the agreement.
- The beneficiary shall comply with and conform to all applicable laws and regulations, including by not limited to applicable laws and regulations pertaining to outdoor advertising. This includes Health& Safety Regulations and any other measures required to safeguard the public in general;
- Any liability incurred which would have been foreseeable by the beneficiary and may be tantamount to damages to third parties, will be incurred solely by the beneficiary organisation;
- The beneficiary shall be liable for any penalties imposed on the Owner of the property for any violation of any laws, ordinances and regulations applicable to the installation of the structure and display purposes, or caused by acts of omissions by other tenants, sublessees, licensees or invitees in relation to the Premises.
- HRD shall have the right of access to and egress from the Advertising Structures by its employees. Contractors, agents and vehicles across the Access Areas, and the right to display, post, paint, operate and maintain advertisement on, and including all necessary electrical connections for, the display portion of the Advertising Structures (collectively, the 'Displays') and to perform other activities reasonably necessary or useful for use of the Advertising Structures or the Displays.
- HRD shall use the Advertising Structures throughout the Term to display advertising to the public that the Directorate is legally authorised to provide during the Term in a manner which will maximise to the greatest extent reasonable possible visibility and awareness on the harmful effects of Substance abuse and personal use of Drugs.
- If this agreement is terminated for any reason as a result of a default by the beneficiary before the expiration of the Term, the beneficiary is liable to refund in part or in full the grant disbursed by the awarding body.
- The beneficiary agrees for itself, its successors and assigns that it will not erect nor permit the erection of any structure or object except as specifically authorised by a competent authority. The beneficiary reserves the right to remove the offending structure or object, all of which shall be at the expense of the awarding body.
- In the event the visibility of the advertising structure is reduced in such a manner that the effectiveness of the advert becomes insignificant, the beneficiary is obliged to inform the Board in writing and shall submit a request to have the structure moved to another location where the purpose of the funds would be met as per original agreement signed with the Awarding Body.

10. Timeline of Scheme

Launch of Scheme:	19 October 2021
Closing Date:	2 November 2021 (Noon)

